

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
JUNE 20, 2023

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TO ORDER:

PRAYER/PLEDGE OF ALLEGIANCE:

ROLL CALL (Establish Quorum):

APPROVAL OF MINUTES:

1. Approve minutes of the Regular Meeting of June 6, 2023.

CONSENT AGENDA:

1. Travel/Training
2. Appoint Dale Smith and Nicole Downs as deputy clerks for the purpose of receiving and distributing funds and attending training.
3. Authorize the City of Olive Branch to accept a donation of \$5,000.00 from the Community Foundation of Northwest Mississippi's Delta Regional Foundation Current Giving Fund designated for the Olive Branch Fire Department.
4. Approve annual agreement with Motion Picture Licensing Corporation (MPLC) for the Senior Center and pay all associated costs.
5. Authorize the City of Olive Branch to enter into a service agreement with Chandler Lawn Care for lawn spraying of Fire Stations 2, 3, and 4 and pay all associated costs.
6. Authorize Request for Qualifications (RFQ) process for the selection of an engineering firm at the Olive Branch Airport.
7. Authorize the City of Olive Branch to accept a donation of a Latrobe-Roosevelt Bureau from Eddie & Angie Hathcock to be displayed at the Wesson House.
8. Authorize expenditures up to \$750.00 for the Senior Center summer picnic lunch with the specific finding the expenditures will advertise and promote the City of Olive Branch.
9. Authorize the City of Olive Branch to accept a donation of \$100.00 from Sandra Sperat designated for the Olive Branch Animal Control Department.
10. Authorize the City of Olive Branch to renew the service agreement with Vertiv Services for the Dispatch UPS and pay all associated costs.
11. Approve amendment of budget for fiscal year beginning 10/1/2022 and ending 9/30/2023.
12. Approve membership to Genuine Mississippi for the City of Olive Branch Farmers Market and pay all associated cost.

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13. Authorize expenditures not to exceed \$500.00 for proclamation supplies, including frames, with the specific findings that the expenditure will advertise and promote the City of Olive Branch.
14. Authorize the Mayor and City Clerk to refund \$2,500.00 deposit on Street Cut Permit #04272023 to R-Con, Inc. for work completed relative to the Shops at Goodman Crossing facility on Old Goodman Road, now that work is complete and has received satisfactory inspection.
15. Approve First Amendment to the Medicaid Supplemental Payment Program Support Agreement with Mississippi Ambulance Alliance.
16. Approve Initial Resolution Granting Ad Valorem Tax Exemption for:
 - a. Atco Rubber Products, Inc.
 - b. DMC Power, Inc.
 - c. Kenco Logistics Services, LLC
 - d. Wheeler Fleet Solutions Co.
17. Accept Stryker Medical as the lowest and best quote for the purchase of one (1) Styker Power-Pro XT stretcher and pay all associated costs.
18. Accept Stryker Medical as the lowest and best quote for the purchase of one (1) MTS Power Load System and pay all associated costs.
19. Authorize the City of Olive Branch to purchase two (2) Zoll X Series Advanced Monitors/Defibrillators with specific findings that Zoll Medical Corporation is the "sole source" supplier, and that valid justification exists to approve a purchase of specific equipment necessary to perform a specific job.
20. Authorize adjustment to annual compensation of Alderman at Large related to Mississippi Code 1972 Ann. 25-11-127 as amended.
21. Declare as surplus the following items with a Fair Market Value of \$0 and grant authorization to dispose of or recycle in accordance with M.C.A 17-25-25 and authorize necessary amendment to the fixed asset Inventory if needed.

IT DEPARTMENT

004097 Acer Monitor s/n ETLA0105204D874311
005494 Cisco SG500X s/n DN1194500KB
010300 Wyse Thin Client 00:80:64:F0:F9:08 s/n 94YWV72
010237 Wyse Thin Client 00:80:64:F0:F3:D6 s/n 2VS8W72
010263 Wyse Thin Client 00:80:64:F0:E7:74 s/n 9JH7W72
010257 Wyse Thin Client 00:80:64:F0:F3:C4 s/n 444ZV72
010264 Wyse Thin Client 00:80:64:F0:FC:4A s/n 1G1YV72
010258 Wyse Thin Client 00:80:64:F0:D9:70 s/n B9MQV72
010265 Wyse Thin Client 00:80:64:F0:F2:7D s/n 2CJTV72
Lexmark MC2535 printer s/n CCA118F10040T4
Brother Fax 4100e s/n U61639M9J117779
Brother DCP8150dn s/n U63085F4N768826

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Samsung Monitor s/n V894H9NZ321747Y
Flatron Monitor s/n 001NDWL48281
Nortel BE5120-48T-PWR s/n LBNNTMJL1303K1
Pelco DS NVR
Lightning Edge 310 s/n 08WK08000975

POLICE DEPT.

002603 Eyewitness Camera #233 s/n DV04253

22. Approve addition to the 2022/2023 pool of Seasonal Employees for hire as determined by Parks and Recreation Director.

PLANNING COMMISSION / OLD BUSINESS:

1. Public Hearing date for consideration and action on motion declaring the condition of the following properties, to be a menace to the public health and safety, and directing either the City staff or contract labor to clean the property forthwith.

<u>Name</u>	<u>Address</u>	<u>Parcel #</u>
Kevin Michael & Brittany F Crum	6622 Hamilton Cir S	1069.3100.0-00006.00

Tabled til this date in meeting of May 16, 2023.

PLANNING COMMISSION / NEW BUSINESS:

1. Planning Commission Consent Items:
- a. Approve application for a Final Plat for Frenn Haven 1 Lot Minor Subdivision, submitted by Ronald & Elizabeth Frenn, Property Owners. The request is to record a single lot of 1.84 +/-acres. The subject property is zoned A-R, Agricultural-Residential District and is located on the southeast corner of College Road and Dawkins Farm Drive, known as 8285 College Road. (File# SD23-0020)
 - b. Approve application for a 1st Plat Revision to combine Lots 203 and 204 of Robinson Crossing Subdivision, Section C (Phase III, Area 3) submitted by James & Candra Scott, Property Owners. The request is to combine the 2 lots into one residential lot of 1.06 +/-acres. The subject property is zoned PUD, Planned Unit Development, and is located on the west side of Parish Row, north of Bolivar Trail S, known as 4689 & 4673 Parish Row. (File# SD23-0023)
 - c. Approve application for a Final Plat for the 1st Addition to the 1st Revision of the Bob Johnston Commercial Subdivision, submitted by Robbie Jones, Jones-Davis & Associates on behalf of Property Owner Robert Johnston, Jr. The request is to create a single commercial lot of 1.02 +/-acres. The subject property is zoned C-4, Planned Commercial District, and is located on the north side of Goodman Road, west of Davidson Road. (File# SD23-0024)
 - d. Approve application to Vacate Lot 1 of the Santo's 1 Lot subdivision, submitted by Marcus Killibrew, IPD, on behalf of Marvin Santos, Property Owner. The 9.45 +/-acre subject property is zoned A-R, Agricultural-Residential District

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and is located on the south side of Stateline Road, east of Joy Lynn Cove. (File# SD23-0017)

- e. Approve application for a Plat Revision for Lot 2 of the McNamara Place subdivision, submitted by Marcus Killibrew, IPD, on behalf of Marvin Santos, Property Owner. The request is to combine Lot 1 of the Santos 1 Lot Subdivision into Lot 2 of the McNamara Place subdivision for a new Lot 2 of 12.81 +/-acres. The subject property is zoned A-R, Agricultural-Residential District and is located on the south side of Stateline Road, east of Joy Lynn Cove. (File# SD23-0018)
2. Consideration of application for a Preliminary Plat for Kent 3 Lot Minor Subdivision, submitted by James Kent, Property Owner. The request is to divide 19.79 +/-acres into 3 residential lots. The subject property is zoned A-R, Agricultural-Residential District and is located on the north side of College Road between Belmor Place and Mitchell Grove Lane, known as 8730 College Road. (File# SD23-0021)
3. Consideration of application for a Final Plat for Sherard Meadow Subdivision, submitted by Leon & Anita Sherard, Property Owner. The request is to divide 9.17 +/-acres into 2 residential lots. The subject property is zoned A-R, Agricultural-Residential District and is located on the east side of Malone Road N and north of Nail Road E, known as 6200 Malone Road. (File# SD23-0022)
4. Consideration of application for a Final Plat of the Comcast Property Subdivision, submitted by Doug Baker, ETI Corporation, on behalf of David Erwin, Comcast, Property Owner. The request is to divide 2.37 +/-acres into 2 commercial lots. The subject property is zoned C-2, Highway Commercial District and is located on the west side of HWY 178, just south of Pigeon Roost Park Blvd., known as 9797 HWY 178. (File# SD23-0026)
5. Consideration of application for a Final Plat of the John and Helen Wiseman Family Subdivision and Revision to Lot 8 of the Wisewoods Subdivision Section B, submitted by Robbie Jones, Jones-Davis & Associates on behalf of Property Owner Bonnie Wiseman. The request is to create a single residential lot of 4.37 +/-acres. The subject property is zoned both A-R, Agricultural-Residential and R-2, Single-Family District, and is located on the west side of Hacks Cross Road, just south of Wiseman Drive. (File# SD23-0025)
6. Public Hearing date for consideration and action on motion declaring the condition of the following properties, to be a menace to the public health and safety, and directing either the City staff or contract labor to clean the property forthwith.

Name	Address	Parcel #
Rickie Blanchard	7883 Germantown	1068.2811.0-00008.00
Vera M Spencer	6690 Jennifer Dr.	1068.3408.1-00042.00

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EXECUTIVE SESSION:

1. Personnel matter in the Park Department
Consideration of recommendation for potential new hire.
2. Personnel matters in the Fire Department
 - a. *Consideration of recommendation for potential new hires.*
 - b. *Consideration of recommendation for employee promotion and salary increase.*
3. Personnel matters in the Court Department
 - a. *Consideration of recommendation for potential new hire.*
 - b. *Clarification of terms of appointment of Special Judge.*
4. Personnel matter in the Police Department
Consideration of recommendation for employee pay increase.
5. Personnel matter in the Gas Billing Department
Consideration of recommendation for potential new hire.
6. Personnel matter in the Water Billing Department
Consideration of recommendation for employee promotion and salary increase.
7. Discussion with City Attorney:
Acquisition of Property- M.C.A. 25-41-7(4) (g)
(592 Just Compensation)

CLAIMS DOCKETS:

1. Warrant report #062023NC, dated 06/14/2023, 2 invoices totaling \$178,976.99.
2. Warrant report #062023UT, dated 06/15/2023, 98 invoices totaling \$12,145.35.
3. Warrant report #06202023, dated 06/16/2023, 242 invoices totaling \$957,514.41.
4. Warrant report #062123FX, dated 06/20/2023, 1 invoice totaling \$22.98.
5. Warrant report #062023AT, dated 06/20/2023, 2 invoices totaling \$2,794.79.
6. Warrant report #06212023, dated 06/20/2023, 122 invoices totaling \$402,372.35.