

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
APRIL 18, 2023

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TO ORDER:

PRAYER/PLEDGE OF ALLEGIANCE:

ROLL CALL (Establish Quorum):

APPROVAL OF MINUTES:

1. Approve minutes of the Regular Meeting of April 4, 2023.

PUBLIC COMMENTS:

1. Mr. Justin Keen, Candidate for MS House District 6, will address and introduce himself to the Board.

ANNOUNCEMENTS:

1. Mayor's Update

CONSENT AGENDA:

1. Travel/Training
2. Appoint Lisa Eaton and Susan Gay as deputy clerks for the purpose of receiving and distributing funds and attending training.
3. Authorize the City of Olive Branch to accept the donation of a postmaster desk and antique sewing machine from Mr. Albert Gatti designated for the Wesson House.
4. Approve expenditures not to exceed \$3,750.00 to purchase promotional items as needed for Fire Department fire prevention education programs.
5. Authorize the City of Olive Branch to accept a donation of various equipment from the United States Secret Service Task Force designated for the Olive Branch Police Department.
6. Authorize the City of Olive Branch to enter into a Rental Agreement with Konica Minolta at current state contract pricing (MS Contract 8200062059) for utility billing printers and pay all associated costs.
7. Authorize written notice of non-renewal for the rental agreement with RJ Young related to Utility Billing Printers.
8. Approve professional services agreement with Tyler Technologies for Utility Billing and pay all associated costs.
9. Authorize donation to DeSoto County Economic Development Council for cost sharing lobbying expenditures.

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10. Authorize the Mayor and City Clerk to make transfer from the Water Sewer Fund to the Water Sewer Bond Fund for pay agent fees due May 2023 as follows:

Water Sewer Fund to the Water Sewer Bond Debt Fund - \$500.00
11. Authorize the City of Olive Branch to renew multifactor authentication license agreement with CDWG for Cisco Duo and pay all associated costs.
12. Authorize the City of Olive Branch to enter into an annual support and maintenance agreement with Island Tech Service for Sierra Wireless AirLink Support and pay all associated costs.
13. Approve agreement with Desoto Shred for mobile shred services with the specific finding that said expenditure will advertise and promote the City of Olive Branch.
14. Authorize the City of Olive Branch to accept the donation of a portable stage from the Olive Branch Arts Council.
15. Adopt Order regarding collection of municipal motor vehicle ad valorem taxes.
16. Approve Revised Initial Resolution Granting Ad Valorem Tax Exemption for Ruan Transport Corporation.
17. Approve Initial Resolution Granting Ad Valorem Tax Exemption for HD Supply Facilities Maintenance, LTD.
18. Approve Freeport Warehouse Exemptions:
 - a. Franklin Electric Co, Inc.
 - b. Thermal Economy, Inc.
19. Approve amendment of budget for fiscal year beginning 10/1/2022 and ending 9/30/2023.
20. Authorize a one-time fee and monthly maintenance charge for twenty additional Police Department users to utilize AT&T RMS software.
21. Accept Crows Truck Service as the lowest and best quote for one (1) pre-owned conventional day cab truck to be used by Public Works and pay all associated costs.
22. Accept Crows Truck Service as the lowest and best quote for one (1) Rock Master Half Round Dump Trailer to be used by Public Works and pay all associated costs.
23. Accept Kaufman Trailers, LLC as the lowest and best quote for one (1) 35 ton detachable Low Boy Trailer to be used by Public Works and pay all associated costs.
24. Authorize the City of Olive Branch to enter into a professional service agreement with Tri-State Meter & Regulator and pay all associated costs.
25. Approve addition to the 2022/2023 pool of Seasonal Employees for hire as determined by Parks and Recreation Director.

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PLANNING COMMISSION / NEW BUSINESS:

1. Planning Commission Consent Items:
 - a. Set Public Hearing for consideration of application for a Zoning Map Amendment submitted by Bob Barber, Orion Planning Design, on behalf of Mike Bailey, Oak Park LLC, property owner. The request is to repeal the Oak Park Planned Commercial Development text and rezone the 70.67+/- acre property from C-4, Planned Commercial District, to PUD, Planned Unit Development. The purpose is to establish Oak Park Town Center, a Mixed Use Development. The subject property is located on the southeast corner of Hwy 302 & Hacks Cross Rd. (File# ZP23-0001) Public Hearing date set for May 16, 2023.
 - b. Approve application for a Final Plat for Lot 1 of Fox Creek Commercial Subdivision, submitted by Ben Smith, IPD, on behalf of Ibrahim Babukr, and Najeep H Alsharri, property owners. The request is to create a single lot of 1.41+/- acres. The subject property is zoned PUD, Planned Unit Development District, and is located on the northwest corner of Fox Creek Dr and Hwy 302. (File# SD23-0010)
2. Consideration of request for amendment to Condition A.5, August 16, 2022 Final Plat Approval of Yahweh 4 Lot Subdivision, submitted by Rhett Armistead, on behalf of property owner Hwy 178 LLC. The approved subdivision (not yet recorded) was for the division of 17.10 +/- acres into 4 lots. The property is zoned M-2, Light Industrial District and is located at the end of Stateline Rd E, on the east side of Hwy 78 and south of the state line, known as 6602 Stateline Rd E. (File# SD22-0036)
3. Consideration of application for a Site Plan Review for Mr. Clean Carwash, submitted by Lorraine Canada, Axis Infrastructure, on behalf of property owner Fairway Land LLC. The request is to approve the site plan for a Car Wash facility to be built as a permitted use at this location. The 1.34+/- acre subject property is zoned C-4, Planned Commercial District, and is located on the southeast corner of Alexander Rd and Ridgeway Industrial Dr. (File# DR23-0002)
4. Consideration of application for a Final Plat for Huntleigh Subdivision, Phase 2, submitted by Ahmed Amer, Haman Construction LLC, property owner. The request is for a one lot subdivision of 2.55 +/- acres. The subject property is zoned R-3, Planned Residential District and is located at southeast terminus of Kayley Lane, east of Malone Road. (File# SD23-0011)
5. Consideration of application for a Preliminary Plat for Robinson Crossing Subdivision, Section H, submitted by Joe Frank Lauderdale, on behalf of Pleasant Hill Land & Development, property owner. The request is to divide 7.32 +/- acres into nine (9) lots and two (2) common open spaces. The subject property is zoned PUD, Planned Unit Development District and is located on the south side of Church Road, north of Parish Row E. (File# SD23-0009)
6. Public Hearing date for consideration and action on motion declaring the condition of the following properties, to be a

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menace to the public health and safety, and directing either the City staff or contract labor to clean the properties forthwith.

<u>Name</u>	<u>Address</u>	<u>Parcel #</u>
David Lassiter	Gardens of Plantation Lot 284	1065.2233.0-00284.00
David Lassiter	Alexander Place COS Lot 115.01	1065.2231.0-00115.01
David Lassiter	Henry's Plantation Lot 200.02	1065.2230.0-00200.02
Certified State of MS	4699 Wedge Hill Dr	1077.3526.0-00091.00
Certified State of MS	4629 Wedge Hill Dr	1077.3526.0-00086.00
Singh Development INC	Ridgeway Industrial Dr vacant lot	1067.2600.0-00026.01

OLD BUSINESS:

1. Consideration of bids opened March 27, 2023 for Walking Trail Improvements. *Tabled til this date in meeting of April 4, 2023.*

NEW BUSINESS:

1. Consideration of Water Service Funding Agreement.
2. Discussion regarding Sylvan Lake spillway.

EXECUTIVE SESSION:

1. Personnel matter in the Park Department
Consideration of recommendation for potential new hire.
2. Personnel matters in the Police Department
 - a. *Consideration of recommendation for potential new hires.*
 - b. *Consideration of recommendation for employee promotion and salary increase.*
3. Personnel matters in the Engineering Department
Consideration of recommendation for employee transfers and salary changes.
4. Personnel matters in the Concession Department
 - a. *Consideration of recommendation for potential new hires.*
 - b. *Consideration of recommendation for employee transfers and salary changes.*
5. Personnel matter in the Water Billing Department
Consideration of recommendation for potential new hire.
6. Personnel matter in the Gas Billing Department
Consideration of recommendation for potential new hire.
7. Personnel matter in the Sanitation Department
Consideration of recommendation for employee promotion and salary increase.
8. Acquisition of Property
*Discussion regarding 9065 Goodman Road
S. Hamilton Circle ROW*

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CLAIMS DOCKETS:

1. Warrant report #04182023, dated 04/14/2023, 140 invoices totaling \$1,203,518.56.
2. Warrant report #041823NC, dated 04/14/2023, 2 invoices totaling \$171,046.83.
3. Warrant report #041823AT, dated 4/18/2023, 3 invoices totaling \$7,139.30.
4. Warrant report #040823UT, dated 4/18/2023, 57 invoices totaling, \$6,048.40.
5. Warrant report #040823FX, dated 4/18/2023, 1 invoice totaling \$62.18.
6. Warrant report #04192023, dated 4/18/2023, 138 invoices totaling \$1,058,694.05.