

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
APRIL 4, 2023

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TO ORDER:

PRAYER/PLEDGE OF ALLEGIANCE:

ROLL CALL (Establish Quorum):

APPROVAL OF MINUTES:

1. Approve minutes of the Regular Meeting of March 21, 2023.

ANNOUNCEMENTS:

1. Mayor's Update

CONSENT AGENDA:

1. Travel/Training
2. Authorize the Mayor and City Clerk to make necessary fund transfers to reconcile due to-due from through March 28, 2023.
3. Authorize the City Clerk to make the following transfers from Water & Gas Fund to the General Fund for certain services through March 28, 2023.

General Fund	\$328,620.00
Gas Fund (45652)	\$169,748.00
Water Fund (40650)	\$158,872.00

4. Declare as surplus the following items with a Fair Market Value of \$0 and grant authorization to dispose of or recycle in accordance with M.C.A 17-25-25 and authorize necessary amendment to the fixed asset Inventory if needed.

IT DEPT.

011439 IPHONE s/n 356861116913265
004560 Buffalo 4TB Terastation Hard Drive s/n 68629034300761
010293 Dell Wyse Thin Client s/n FLYKV72

5. Appoint Matthew Crabb as deputy clerk for the purpose of receiving and distributing funds and attending training.
6. Authorize City Clerk to move accrued interest from SB2002 checking account in the amount of \$13.16 to GO Improvement 2015 checking account to be used for the project expenditures and to close SB2002 checking account at Cadence Bank upon depletion of funds due to the fact the account is no longer needed.
7. Approve membership to Dizzy Dean Baseball and Dizzy Dean Softball and pay all associated costs.
8. Authorize the City of Olive Branch to purchase one (1) 2018 Chevrolet Tahoe from the Missouri State Highway Patrol.
9. Authorize the City of Olive Branch to accept a \$500.00 donation from Community Thrift Shop of Olive Branch designated for the Olive Branch Senior Center.

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10. Approve organizational change within the Street Department.
11. Approve Memorandum of Understanding between the City of Olive Branch and the Mississippi Department of Mental Health.
12. Approve Memorandum of Understanding between the City of Olive Branch and the Desoto County School District.
13. Authorize the Mayor and City Clerk to refund \$2,500.00 deposit to Kajima Building and Design on Street Cut Permit #2832928 for work completed relative to boring water line location at 7835 Hacks Cross Road, now that work is complete and has received satisfactory inspection.
14. Authorize the Mayor and City Clerk to refund \$2,500.00 deposit to Kajima Building and Design on Street Cut Permit #2832929 for work completed relative to water line located on Desoto Road, now that work is complete and has received satisfactory inspection.
15. Authorize the Mayor and City Clerk to refund \$2,500.00 deposit to River City Sprinklers on Street Cut Permit #2759850 for work completed relative to new water connection across street located at Pigeon Roost and West Branch Road, now that work is complete and has received satisfactory inspection.
16. Approve addition to the 2022/2023 pool of Seasonal Employees for hire as determined by Parks and Recreation Director.
17. Authorize the City to seek bids for pavement rehabilitation of the existing T-hanger apron.
18. Authorize the City to seek bids for lighting and guidance signs for the Olive Branch Airport runway and taxiway.

OLD BUSINESS:

1. Consideration of bids received during Reverse Auction held on March 27, 2023 for Emergency Medical Vehicle.
2. Consideration of bids opened March 27, 2023 for Surplus Property - Chateau Ridge.
3. Consideration of bids opened March 27, 2023 for one Track Mounted Hydraulic Excavator.
4. Consideration of bids opened March 27, 2023 for Walking Trail Improvements.

NEW BUSINESS:

1. Consideration to approve Fire Department purchase of one (1) Pierce Pumper pursuant to state contract 8200060944.
2. Consideration of recommendation to direct and authorize the Mayor to execute and return to MDOT the Memorandum of Agreement relative to Multi-use Path, STP-0183-00(028)LPA 109386-701000.

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3. Consideration of an Order regarding Planning and Development due process safeguards.

EXECUTIVE SESSION:

1. Personnel matters in the Gas Maintenance Department
 - a. *Consideration of recommendation for employee promotion and salary increase.*
 - b. *Consideration of recommendation for employee disciplinary action.*
2. Personnel matters in the Police Department
 - a. *Consideration of recommendation for potential new hires.*
 - b. *Consideration of recommendation for employee disciplinary action.*
3. Personnel matter in the Water Maintenance Department
Consideration of recommendation for potential new hire.
4. Personnel matters in the Building & Planning Department
 - a. *Consideration of recommendation for potential new hire.*
 - b. *Consideration of recommendation for employee salary increases.*
5. Personnel matter in the Water Billing Department
Consideration of recommendation for employee promotion and salary increase.
6. Personnel matter in the Street Department
Consideration of recommendation for potential new hire.
7. Pending/Potential Litigation - *discussion with City Attorney - Miss. Code Ann. Section 25-41-7(4) (b).*
8. Acquisition of Property - *discussion with City Attorney - Miss. Code Ann. Section 25-41-7(4) (g).*

CLAIMS DOCKETS:

1. Warrant report #04042023, dated 03/31/2023, 205 invoices totaling \$870,650.27.
2. Warrant report #040423UT, dated 04/04/2023, 35 invoices totaling \$4,829.06.
3. Warrant report #040423AT, dated 04/04/2023, 5 invoices totaling \$6,961.63.
4. Warrant report #04052023, dated 04/04/2023, 76 invoices totaling \$381,524.06.