

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
JANUARY 3, 2023

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TO ORDER:

PRAYER/PLEDGE OF ALLEGIANCE:

ROLL CALL (Establish Quorum):

APPROVAL OF MINUTES:

1. Approve minutes of the Regular Meeting of December 20, 2022.

PUBLIC COMMENTS:

1. Mr. Mark Guy representing Olive Branch High School Alumni Association (OBHSAA) would like to address the Board regarding 2nd Annual East Side High Throwback game.

ANNOUNCEMENTS:

1. Mayor's Awards
December 2022 - Assistant Parks Director Greg Booker
2. Mayor's Update

CONSENT AGENDA:

1. Travel/Training
2. Authorize the Mayor and City Clerk to make necessary fund transfers to reconcile due to-due from through December 28, 2022.
3. Authorize the City Clerk to make the following transfers from Water & Gas Fund to the General Fund for certain services through December 28, 2022.

General Fund	\$ 218,710.00
Gas Fund (45652)	\$ 112,087.00
Water Fund (40650)	\$ 106,623.00

4. Approve revisions to the City of Olive Branch Anti-Drug and Alcohol Misuse Prevention Policy.
5. Approve Memorandum of Understanding and Indemnity Agreements between the City of Olive Branch and various students at Desoto County Vocational Training Center relative to the participant visiting the fire facilities and riding in or upon departmental apparatus and participation in the Emergency Response training at the scene of a fire or other emergencies.
6. Approve Official Bond for David Taylor, Airport Director.
7. Authorize the City of Olive Branch to accept a donation in the amount of \$50.00 from Mr. James & Mrs. Delores Saturday designated for the Shop with a Cop event.

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8. Accept donation of two large cement flower pots from William Darby of Darby Tire & Auto Service.
9. Authorize the City of Olive Branch to renew the service agreement with Vertiv Services for City Hall UPS and pay all associated costs.
10. Approve annual Regulator Service Inspection Agreement with Tri-State Meter and Regulator Service.
11. Authorize the City of Olive Branch to purchase one (1) 2020 Ford Explorer AWD from the Missouri State Highway Patrol.
12. Authorize the City of Olive Branch to renew the annual subscription with Mitchell 1, a Snap-On Company, and pay all associated costs.
13. Approve membership for Water Sample Operator Erick Crowne to the Mississippi Water and Pollution Control Operators' Association and pay all associated costs.
14. Authorize the City of Olive Branch to accept a donation in the amount of \$30.00 from Mr. Lloyd & Mrs. Janice Kimbrough designated for the Shop with a Cop event.
15. Approve settlement of claim pursuant to Miss. Code Ann. Section 25-1-47 - 10766 East Ridge Drive.
16. Accept Covington Sales and Service as the lowest and best quote for one (1) Cimline 230 gallon Crack Sealer and pay all associated costs.
17. Accept CDWG as the lowest and best quote for the purchase of desktop computers and pay all associated costs.
18. Accept Precision Door Service as the lowest and best quote for replacement of bay doors at Station 3 and pay all associated costs.
19. Declare as surplus the following items with a Fair Market Value of \$0 and grant authorization to dispose of or recycle in accordance with M.C.A 17-25-25 and authorize necessary amendment to the fixed asset inventory if needed.

COURT

0007 Adler-Royal Typewriter s/n U5327541
003525 Brother Typewriter s/n C78131071

WATER/SEWER BILLING DEPT.

002743 Motorola MTX8250 s/n 921TFA0356

POLICE DEPT.

004791 Van Wrap

20. Accept Fusion Technology as the lowest and best quote for replacement of UPS system at City Hall and pay all associated costs.

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OLD BUSINESS:

1. Consideration of authorization of the issuance of General Obligation Public Improvement Bonds of the Municipality in the maximum principal amount of Eight Million Dollars (\$8,000,000.00).

NEW BUSINESS:

1. Consideration of recommendation to approve Contract Amendment in an amount not-to-exceed \$4,000.00 for additional Professional Engineering Services with Neel-Schaffer, Inc. providing modifications to grant applications for second round application(s) for ARPA funding through the Mississippi Municipality and County Water Infrastructure Grant Program (MCWI).

EXECUTIVE SESSION:

1. Personnel matter in the Police Department
Consideration of request for Administrative Leave.
2. Personnel matter in the Utility Department
Consideration of recommendation for potential new hire.
3. Personnel matter in the Administration Department
Consideration of recommendation for potential new hire.
4. Personnel matter in the Water Maintenance Department
Consideration of recommendation for potential new hire.

CLAIMS DOCKETS:

1. Warrant report #01032023, dated 12/30/2022, 163 invoices totaling \$863,951.23.
2. Warrant report #010323UT, dated 12/30/2022, 34 invoices totaling \$2,065.32.
3. Warrant report #010323FX, dated 01/03/2023, 1 invoice totaling \$22.90.
4. Warrant report #010323AT, dated 01/03/2023, 3 invoices totaling \$670.58.
5. Warrant report #01042023, dated 01/03/2013, 93 invoices totaling \$631,820.53.